

CITT

CITIZENS' INDEPENDENT TRANSPORTATION TRUST

Wednesday, June 29, 2005

Board of County Commission Chambers

111 NW 1st Street

Miami, FL

3 p.m.

Summary of Minutes

MEMBERS PRESENT:

Marc A. Buoniconti, Chairman
Yolanda Aguilar
Thamara Labrousse
Maureen O'Donnell
Susannah Troner
Hon. Linda Zilber

Miles Moss, Vice-Chairman
Harold Braynon, Jr.
Henry L. Givens
Hon. James Reeder
Theodore Wilde

ASSISTANT COUNTY ATTORNEY:

Maria Arista -Volsky

OTHERS PRESENT:

Nan A. Markowitz, Exec. Director, OCITT
John Prats, OCITT
Nya Lake, OCITT
Sasha Page, IMG
Rose Reeder
Robert Villar, Office of the Mayor
Brad Brown, NAACP
Lyn Harris, MDT
Dea B. Martinez, OCI
Charles Parkinson, MDT
David Tinder, PWD
Patrice Rosemond, OCITT
Isabel Gonzalez-Jettinghoff, Planning & Economics Group

Roosevelt Bradley, Director, MDT
Patty David, OCITT
Lou Wolinetz, IMG
Mario Nuevo, Washington Group
Chimene Graham, MDT
Jamal Sexton, NAACP
Mac Lasco, CTAC
Wilson Fernandez, MPO
Jim Konsdrnik, Easter Seals Miami
Albert Hernandez, MDT
Maria E. Johnson, OCITT
Marlene Amaro, OCITT
Jorge Fernandez, MDT

APPROVAL OF AGENDA

With a quorum present, Mr. Marc A. Buoniconti, Chairman, called the meeting to order at 3:10 p.m. Mr. Buoniconti stated that he would like to add a presentation by Mr. Albert Hernandez, Deputy Director, MDT, regarding the MDT corridors and eminent domain. Mr. Reeder moved to approve the revised agenda and the motion was unanimously approved.

APPROVAL OF MINUTES- MAY 25, 2005

Ms. Zilber moved to approve the minutes of May 25, 2005, as amended. The motion was seconded by Ms. Aguilar and carried without dissent.

CITIZENS' COMMENTS

Mr. Jamal Sexton, Chairman, Economic Development, for the NAACP, informed the Members that he and Dr. Bradford Brown, President, NAACP – Miami-Dade met with Mr. Roosevelt Bradley, Director, MDT and his senior staff to discuss the inclusion of small business owners to participate in future projects.

Mac Glasgow, CTAC wanted the committee to be aware that CTAC will have a liaison present at CITT meetings.

PRESENTATION

Update Infrastructure Management Group (IMG) – Sasha Page

Mr. Sasha Page, Vice President, IMG, gave a PowerPoint presentation. Mr. Page provided a brief explanation on the following: "IMG Team Structure and Understanding of Needs." He discussed the assigned tasks in his presentation: 1. Review of baseline pro forma. 2. Review County's actual use of surtax proceeds 3. Review proposed budgets. 4. Develop a risk assessment model. Mr. Page concluded with current activities and a project timeline.

Update Special Transportation Services (STS) – Ruby Hemingway-Adams

Ms. Hemingway-Adams, Assistant Director, Customer Development, MDT, reported that a notice to proceed was issued on the new STS contract, for a five year period that began on March 23, 2005. The contract promises the following: free fare to STS riders picked up 60 minutes late, prohibits usage of compact cars, drivers need to wait at least five minutes for STS riders before leaving, and all vehicles older than five years will be replaced. Prior to this contract there were 288 vehicles, there are presently 301.

Advanced Transportation Solutions (ATS) has implemented a new telephone system with a menu driven option with one number for all services. All agent calls are recorded. Starting June 27, 2005, STS riders can confirm or cancel reservations via internet. The complaint ratio on average is .18%, and the number of late vehicles has decreased from, 1.06% - .75%. In April, there were 277 complaints out of 143,627 trips. In May, there were 189 complaints out of 115,843 trips. Ms. Hemingway-Adams also mentioned that the comment cards initiated by the CITT are available in all STS vehicles. STS trips are projected to reach 1.4 million by the end of the fiscal year and the payment to the contractor is estimated at \$32.1 million dollars. This is on target with budget projections. No more than \$55 million in surtax funding will be used toward this contract. The remaining \$163 million from the current \$219 million will be offset by other local, federal, and state funding. The schedule of expenditures is estimated as follows: FY04-05/\$5.1 million, FY05-06/\$6.9 million, FY06-07/\$10.1 million, FY07-08/\$14.3 million, FY08-09/\$19 million, Total \$55.4 million. Mr. Buoniconti asked about projected ridership as far as on time performance and what are the goals internally.

Amy Martinez, Paratransit Manager, MDT, answered Mr. Buoniconti's question stating that for the next year they are projecting, \$1.5 million in FY05-06. The years beyond that are unavailable at this time. The target for on time performance is 85%; currently it is 82%.

Mr. Givens would like to know what has been the increase in ridership over past years. Ms. Martinez responded with this year's projection of \$1.4 million and last year at \$1.2 million and prior to that \$1.1 million.

Mr. Moss questioned what efforts had been done on the recertification. Ms. Hemingway-Adams responded that a Request for Proposals (RFP) has been prepared in line with Broward County's program.

Mr. Buoniconti also questioned the status of advertisement on STS vehicles. Mr. Bradley stated that within the next few weeks an RFP will be issued, and he will provide an update in the near future

Mr. Buoniconti inquired about the policy for advertising and promotions regarding STS. Mr. Bradley stated that Team Metro offices provide certification and transit updates. Home visits are also available.

Mr. Buoniconti would like to know how someone new to the County knows that STS exists. More attention can be brought to the service through advertising and promotions, which may increase the ridership. Mr. Bradley advised he would follow up on this matter.

Ms. Aguilar asked if she could have a copy of the video tape presentation regarding the STS to be played on the cable TV in West Miami. Mr. Bradley replied that he would ensure Ms. Aguilar receive a copy of the video as well as provide a copy to local cable stations throughout Miami-Dade County.

Transit East West Corridor, Eminent Domain, and Elevator Covers – Isabel Padron

Ms. Isabel Padron, MDT Design and Engineering Division, stated that the parcels in question are in preliminary stages of final design. Right of way acquisition has not been finalized. There are 35 folios, 11 have been acquired by MDX. Island Shipping Lines has 2.85 acres and are willing to sell to Miami-Dade County. The parcel's appraised value is \$5.2 million and should sell for \$5.3 million. Mr. Buoniconti requested maps showing the property that has been acquired and what land has not been acquired. Mr. Givens asked if any of the other parcels have willing sellers and if any are religious institutions. Ms. Padron responded that Island Shipping Lines is the only willing seller at this point. Ms. Aguilar asked if the process will involve eminent domain, and if so, would it affect the project budget. Ms. Padron stated that the County may have to deal with eminent domain and she is confident that the budget can sustain acquisition costs.

Metromover Escalator Covers

Ms. Padron reported that the CITT had requested the cost of extending the canopies to passenger waiting areas where applicable. MDT staff reviewed the stations and found that the Government Center was the only one applicable. The cost would be \$400.00 per square foot, for a total project cost about \$600,000 to \$1,000,000. Mr. Givens stated that the project should be approved. Mr. Bradley added that only 50% of the cost needs to be funded and Miami-Dade County will fund the other 50%. Mr. Moss asked if the Government Center project would need an amendment to the PTP or can it go forward. Mr. Bradley said the project would require an amendment and that he would bring it back to the CITT for approval.

Miami-Dade Transit Marketing Efforts - Michael De Cossio

Michael De Cossio, Chief of Marketing Public Relation, MDT, gave a PowerPoint presentation (a copy of the presentation was distributed) on the People's Transportation Plan Marketing Efforts, Mr. De Cossio's presentation included:

- PTP accomplishments
- Goals and marketing elements
- Speakers Bureau and PTP outreach
- Branding Objective
- Website go.miamidade.gov
- Radio and Television Ads

Thamara Labrousse departed the meeting at 4:49 p.m.

ACTION ITEMS

- A. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE AWARD OF COMPETITIVELY BID CONTRACTS (ITEM 1.1) AND AUTHORITY TO EXERCISE FUTURE OPTIONS TO RENEW (ITEM 6.2) FOR THE PURCHASE OF GOODS AND SERVICES PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT *(Forwarded with a Favorable Recommendation by the Project Review Committee)*

Ms. Zilber moved to approve Action Item 6A; seconded by Mr. Reeder and carried without dissent.

- B. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, APPROVING THE USE OF SURTAX FUNDS FOR SMALL PURCHASE ORDERS USED BY MIAMI-DADE TRANSIT (MDT) FOR PURCHASES IN SUPPORT OF OPERATIONS FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) DURING THE MONTH OF FEBRUARY 2005
- C. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, APPROVING THE USE OF SURTAX FUNDS FOR SMALL PURCHASE ORDERS USED BY MIAMI-DADE TRANSIT (MDT) FOR PURCHASES IN SUPPORT OF OPERATIONS FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) DURING THE MONTH OF MARCH 2005

Mr. Reeder made the motion to approve items 6B and 6C collectively; seconded by Mr. Givens and carried without dissent.

- D. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE EXECUTION OF THE FIRST SUPPLEMENTAL AGREEMENT TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) BETWEEN MIAMI-DADE COUNTY AND WASHINGTON GROUP INTERNATIONAL, F/K/A WASHINGTON INFRASTRUCTURE SERVICES, INC.,

IN THE AMOUNT OF \$14,961,312.63 AND EXERCISING THE CONTRACT OPTION FOR PROVISION OF ENGINEERING SERVICES DURING PHASE 2 OF THE METRORAIL/METROMOVER MID-LIFE REHABILITATION PROJECT(*Forwarded with a Favorable Recommendation by the Project Review and the Budget and Finance Committees*)

Ms. Zilber moved to approve Action Item 6D; seconded by Mr. Givens and carried without dissent.

Ms. Troner asked if OCITT staff received an answer from MDT regarding the fiscal impact on the rail corridors. Mr. Bradley stated that it would be included in the CITT 90 Day Report. Mr. Wilde would like to know if the \$397 million figure needed to be revised and presented as a new amendment and if the new figures can be included in the FY05-06 budget. Mr. Buoniconti would like to see the information included in the new pro forma. Mr. Bradley responded that the pro forma is updated yearly. On all these projects, funds will be requested from the state and the Federal Transit Administration. The predictions are currently at 50% and the pro forma will be adjusted. Adjustments will be made in the pro forma and all projects are on schedule.

Mr. Wilde revised the question, asking about the bigger picture. He asked Mr. Bradley about the larger contract that is to come. Mr. Buoniconti inquired about a timeline on the projects. Assistant County Attorney Maria Arista –Volsky advised that this was still under the cone of silence.

Mr. Bradley informed that the particulars would be known by the fall.

- E. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE METROPOLITAN PLANNING ORGANIZATION (MPO) TO AUTHORIZE EXPENDITURE OF CHARTER COUNTY TRANSIT SYSTEM SURTAX FUNDS TO CONDUCT THE KENDALL TRANSIT CORRIDOR ALTERNATIVE ANALYSIS (*Forwarded with a Favorable Recommendation by the Project Review and the Budget and Finance Committees*)

Mr. Moss moved to approve Action Item 6E; seconded by Mr. Reeder and carried without dissent.

- F. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN GENERAL ASPHALT, CO., INC, AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, RESURFACING ALONG CORAL WAY, FROM SW 97 AVENUE TO SW 88 AVENUE – PROJECT NO. 20050002 (*Forwarded with a Favorable Recommendation by the Project Review Committee*)

Mr. Reeder moved to approve Action Item 6F; seconded by Ms. Zilber.

Mr. Givens asked how many businesses would be affected by this project. David Tinder, PTP Coordinator, PWD, replied that he was not sure and would report back to Mr. Givens. Mr. Givens suggested deferring the item. Mr. Tinder added that it is a \$250,000 work order that will take 30 to 90 days. Mr. Givens commented that the CITT cannot continue doing business in this manner and it owes it to the community to keep them informed of such projects. In addition, Mr. Givens stated that had the Public Involvement Plan (PIP) been in place, this discussion would not be taking place. Mr. Tinder reminded the Members that the qualifying contract amount is \$1M and above, therefore this contract does not require a PIP. The plan has not been approved, but there will be a final determination in August 2005. Mr. Buoniconti requested that Mr. Tinder acquire the information requested by Mr. Givens regarding the businesses in the area of the project. Mr. Moss added that the project is a resurfacing project being performed as a safety measure and the disruption will be minimal. Mr. Givens reiterated that it is unfair to businesses, residents, and the Trust to place a stamp of approval on something that denies the public of the free flow of traffic to business. Mr. Buoniconti called for a roll called to approve Action Item 6F.

Yolanda Aguilar - Yea
Marc A. Buoniconti, Chairman - Yea
Miles Moss, Vice-Chairman – Yea
Susannah Troner – Yea
Hon. Linda Zilber - Yea

Harold Braynon, Jr. - Nay
Henry L. Givens - Nay
Hon. James Reeder – Yea
Theodore Wilde - Nay

The item was approved six to three.

- G. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN BEISWENGER, HOCH & ASSOCIATES, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, TRAFFIC STUDY ALONG 112 AVENUE, BETWEEN NORTH KENDALL DRIVE AND MIAMI DADE COLLEGE – PROJECT NO. 20040698 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*

Ms. Zilber moved to approve Action Item 6G; seconded by Mr. Moss and carried without dissent.

- H. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN HDR ENGINEERING, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, FLASHING SCHOOL SIGNAL DESIGN GROUP 1 – PROJECT NO. 20030264 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*

Mr. Buoniconti requested for Action Items 6H, 6I, 6J, 6K, 6L, and 6M to be combined. Mr. Reeder made the motion to approve Items 6H, 6I, 6J, 6K, 6L, and 6M collectively; seconded by Ms. Aguilar.

- I. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN FLORIDA TRANSPORTATION ENGINEERING, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, FLASHING SCHOOL SIGNAL DESIGN GROUP 2 – PROJECT NO. 20040597 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*
- J. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN TRANSPORT ANALYSIS PROFESSIONALS, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, FLASHING SCHOOL SIGNAL DESIGN GROUP 3 – PROJECT NO. 20040269 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*
- K. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN DAVID PLUMMER & ASSOCIATES, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, FLASHING SCHOOL SIGNAL DESIGN GROUP 4 – PROJECT NO. 20040599 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*
- L. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN R.J. BEHAR & COMPANY, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, FLASHING SCHOOL SIGNAL DESIGN GROUP 5 – PROJECT NO. 20040382 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*
- M. RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) APPROVING THE BOARD OF COUNTY COMMISSIONERS' (BCC) ACTION, AUTHORIZING A WORK ORDER RECOMMENDATION BETWEEN SANCHEZ-ZEINALI & ASSOCIATES, INC., AND MIAMI-DADE COUNTY FOR THE PEOPLE'S TRANSPORTATION PLAN (PTP) PROJECT ENTITLED, FLASHING SCHOOL SIGNAL DESIGN GROUP 6 – PROJECT NO. 20030601 *(Forwarded with a Favorable Recommendation by the Project Review Committee)*

COMMITTEE REPORTS

CHAIRPERSON - MARC A. BUONICONTI

Mr. Buoniconti reported that he sent a memorandum regarding the streamlining of the Committees and the Travel Policy (copies of the memorandums were distributed) to the Members. There were no objections to Mr. Buoniconti's memorandum regarding streamlining of the Committees. A change was made to Article V, CITT & OCITT Travel Procedures, Section 2C, allowing for a majority vote of members present, instead of the previous requirement of two-thirds of the full CITT. The change in Article V was approved with one nay from Mr. Theodore Wilde.

COMPLIANCE & OVERSIGHT – HENRY LEE GIVENS

Mr. Givens reported that he had not received his request for the composition of the ethnic and gender ratio of businesses that do business with Miami-Dade County. Ms. Markowitz stated that she provided him with the report that was prepared by the Department of Business Development.

EXTERNAL AFFAIRS – HON. LINDA ZILBER

Ms. Zilber reported that there was a combined meeting of Compliance and Oversight and External Affairs, and while Mr. Givens was not able to attend the meeting, an update was presented on the Public Involvement Plan. Discussions centered on:

- The External Affairs Committee name was changed to Community Outreach
- Update on the Countywide Public Involvement Plan.
- Report on MDT Comment Cards.
- Review of the Municipal Surtax Distribution
- Draft Travel Procedures.

PROJECT & FINANCIAL REVIEW – MILES MOSS

In Mr. Moss' absence, Mr. Buoniconti chaired the meeting and reported on the following:

- Five action items were passed
- Presentation by Frank Baron, MPO, Waterborne Transit Services Study
- Members request a Municipal Bonds 101 workshop

EXECUTIVE DIRECTOR'S REPORT – NAN MARKOWITZ

Ms. Markowitz reported on the following:

- Announced the CITT Municipal Workshop scheduled for Friday, June 24, 2005, at 9:00 a.m. at the Florida Department of Transportation Auditorium
- Introduced new OCITT secretary Nya Lake and two summer interns, Laura Walker and Topaz Abrams
- Informed Members on the PTP Amendment scheduled for a second reading on July 7, 2005.

CITIZENS' COMMENTS

None

NEW BUSINESS

None

ANNOUNCEMENTS

Mr. Buoniconti announced that the next CITT meeting is scheduled for Wednesday, July 27, 2005 at 6 p.m. TBA.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:35 p.m.

*****MINUTES ARE IN SUMMARY FORM***FOR A COPY OF THE AUDIO TAPES,
PLEASE CONTACT THE MIAMI-DADE OCITT OFFICE AT 305-375-3481**